# ThinkingStorm - How to make an appointment and/or submit a document

1 – go to ACC's webpage: <u>https://www.alamancecc.edu/</u>

2 – go to "Services & Support" ... then to "Tutoring Services"



## 3 - click on "Academic Support Center" or "Writing Lab" link

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Learning Resources Co	enter				ŕ			
A Home / Tutoring Services / Academic Suppor	t Center							
IN THIS SECTION	ACADEMIC SU	JPPORT CE	NTER (Tuto	oring)	- 1			
Academic Advising	The purpose of the ACC Academic Support Center is to support the mission and goals of the							
Accessibility Services	College by providing FREE or provides access to and assistant	0	*		- 1			
Bookstore	preparation and for curriculu	0	ion students to meet	their course,	- 1			
Campus Technology	degree, transfer or career need	s.			- 1			
Career Services								
Child Care Center	ACADEMIC SU			RE BEING				
Food Support	RENOVATED							
Single Stop	Temporaril	y located on first floor of	Gee Building – G11	.6				
Student Resources								
Student Support Center	Monday - Thursday	Friday	Saturday	Sunday				
Tutoring Services	8 am - 5 pm	8 am - 3 pm	Closed	Closed				
Academic Support Center	×	×						
STEM Lab								
Writing Lab	HOW TO ACCESS AC	ADEMIC SUPPOR	T CENTER (TU	JTORING)	-			
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## 4 - scroll down to "Make an Appointment with an ACC Tutor" ... and click the link



#### 5 – log in with your ACC username and password

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		Username			
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		Login Now!			

6 - choose ACC tutoring/left side ... or ... ThinkingStorm tutoring/right side



### 7 – click "Book Now" to start making an appointment



8 – choose "Location", "Category", "Subject", "Tutor", date, time ... then click "Book" and "Confirm"

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Alamance Community College					
Schedule an Appointment Book an in-person, live online, or e-tutoring appointment with a ACC tutor. Book Now	Schedule a session See my appointm	nents			
muta Accelutor.	Select Location		~		
NOTE: If you are making a Writing Center appointment, you MUST submit any corresponding document(s): paper, and rubric or instructions for review in the Writing Center.	Select Category		~		
After your document is reviewed, return here and click he Start Now button below, then click the Pick Up Your	Select Subject		~		
Jocument tab to download your reviewed document with eedback/comments.	Select Tutor		~		
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other-subject tutor	Su Mo Tu We Th	Fr Sa			
Submit a Document Start Now	1 2 3 4 5	6 7			
Submit document(s) and rubric/instructions for review, or a worksheet(s) and instructions for a tutor.	8 9 10 11 12 15 16 17 18 19	13 14 20 21			
	22 23 24 25 26 29 30 31	27 28			
For assistance, please call 336-506-4167 or 336-506-4190	Select time start (Note: All times in E		)		
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9 – If you need to submit a document and assignment instructions/rubric, click "Start Now".

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Student Home										Welcome, E	illen	Logo	ut
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10- scroll down, fill in the information requested and make a style choice, then click "Submit".

This will give your tutor an opportunity to review your paper before your in-person or online video appointment

... OR ...

If you chose an e-tutoring/document-review appointment, you should receive an email with your attached reviewed document with feedback within 24 hours.

PLEASE NOTE: Sending a document for review is a two-step process. In addition to attaching your paper, you must also reserve an appointment slot with an available tutor to ensure they see it and have the time to review it.

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NOTE: If you are making a Writing Center appointment, you MUST submit any corresponding document(s): paper, and rubric or instructions for review in the Writing Center.	Assignment Name/Title:					
After your document is reviewed, return here and click the Start Now button below, then click the Pick Up Your Document tab to download your	Course Name:	Select Course V				
reviewed document with feedback/comments.	Course Number:					
NOTE: If you are making a Tutoring Center appointment, you SHOULD submit any corresponding worksheet(s) or instruction(s) for reference by the math or	Course Instructor:					
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